

## MINUTES OF MEETING OF FINANCE COMMITTEE

Date of Meeting: March ~~4~~, 2015

### I. CALL MEETING TO ORDER

The meeting was called to order at 6:34 P.M.

### II. ROLL CALL

Members Present: Bonnie Cottuli, Chairman  
Jeff Langan, Clerk  
Tom Worthen  
Ellis Bailey  
David Heard  
Joan Fontes  
Dominic Cammarano (Arrived at 6:50 P.M.)

Members Absent: Marilyn Jordan  
Donna Bronk

Also Present: Selectman Alan Slavin, BOS Liaison

### III. CITIZENS PARTICIPATION

No-one came forward for Citizens Participation.

### IV. TOWN ADMINISTRATOR'S REPORT

- A. Any budgetary matters.
- B. Any other fiscal matters.

### V. FINANCE COMMITTEE MATTERS

- A. Review & vote on articles for the 2015 Annual Spring Town Meeting Warrant.

- 1. Article 15 – Community Preservation: Onset Boat Ramp – Gary Buckminster, Harbormaster

Present before the FinCom: Gary Buckminster, Harbormaster

Mr. Buckminster discussed the history of the Onset Boat Ramp & explained its un-repairable condition. He stated the footprint of the ramp will not be changing. He is requesting Community Preservation (CP) funds in the amount of \$100,000 & he has requested \$67,500

from the Bouchard Oil Spill (which has been received). The total project cost is \$167,500. He is looking to start the project in late fall if everything comes together.

**MOTION: Mr. Heard moved Favorable Action on Article 15 of the 2015 Annual Town Meeting Warrant. Mr. Worthen seconded.**

**VOTE: Unanimous (6-0-0)**

**2. Article 16 – Community Preservation: Tennis Courts – Geoff Swett**

Present before the FinCom: Geoff Swett, School Committee  
Kimberly Shaver-Hood, Superintendent

Mr. Swett stated he is seeking \$90,000 of CP funds to construct three tennis courts. He discussed the need for additional tennis courts. He stated there is an additional \$90,000 in private money that is coming forward for a total project cost of \$180,000. He hopes the actual cost after bidding will come in less than \$180,000. He is working w/ the Fire Chief on the exact number of courts. He stated there are a number of bidders ready to bid.

Mr. Swett discussed the cost per court. He discussed how tennis courts need to be north/south facing.

Mr. Langan asked re: court maintenance. Mr. Swett stated the courts don't require a lot of maintenance, but they do need occasional crack repair. He noted repairs commonly need to be made every five to seven years.

**MOTION: Mr. Langan moved Favorable Action on Article 16 of the 2015 Annual Town Meeting Warrant. Mr. Heard seconded.**

**VOTE: Unanimous (6-0-0)**

**3. Article 17 – Community Preservation: Oakdale Playground – Open Space Committee**

Present before the FinCom: Sandy Slavin, Open Space Committee  
Mr. Litchfield, Open Space Committee

**NOTE: Ms. Fontes recused herself from this discussion.**

Ms. Slavin discussed the costs for this project & what CP funds are being sought. She discussed the repairs to be made.

**NOTE: Mr. Cammarano arrived at this time.**

Ms. Slavin also noted that a concrete pad will be put under the pavilion & under the benches.

Discussion ensued re: if this article was supposed to be placed on the Special Town Meeting Warrant vs. the Annual Warrant.

Mr. Worthen noted that one piece of handicapped accessible equipment will be added.

Brief discussion ensued re: safety & signage at the playground.

Ms. Slavin stated residents will help w/ the project, but professionals are being looked at for installation.

**MOTION: Mr. Heard moved Favorable Action on Article 17 of the 2015 Annual Town Meeting Warrant (approve the transfer of unallocated funds in the amount of \$47,000). Mr. Cammarano seconded.**

**VOTE: Unanimous (6-0-0)**

**4. Article 9 – WPCF Enterprise Fund**

**Article 10 – Create Sewer Capital Stabilization Fund**

**Article 11 – Supplementing Sewer Capital Stabilization Fund**

Present before the FinCom: Guy Camphina, WPCF Superintendent

Mr. Camphina feels the new Sewer Commissioner's would have some insight into the new Stabilization Fund. He stated the DOR is suggesting a Stabilization Fund for sewer capital. He stated what is still being worked on is where money will come from to fund the Stabilization Fund. He stated the intent is to annually fund this fund. He stated the Sewer Commissioner's will help w/ this decision.

Ms. Cottuli stated the Sewer Commissioner's won't come forward until a few days before Town Meeting & there won't be time to come up w/ a plan for Article 11.

Mr. Camphina understands that capital monies will be kept in Article 9 for now, but there is a need to speak to Mr. Sullivan.

Mr. Worthen asked why this fund is needed. Mr. Camphina stated the idea is to be very specific re: capital needs. He stated this fund will be funded annually & the fund will be used such as a savings account. He explained the DOR recommended setting things up the way it is shown. (Articles 10 & 11).

Ms. Cottuli stated she can't see the FinCom acting on Article 11 because there is not a funding source. She stated this may have to be dealt w/ or acted upon at Town Meeting. Mr. Langan stated in the budget, there are no funds spelled out to go into this fund. Ms. Cottuli stated in the capital line in the budget it states there is \$1 million+.

Ms. Cottuli stated Mr. Camphina feels it is up to the Sewer Commissioner's to decide how this fund will be funded & how much to come out of this fund annually for capital expenses.

Mr. Heard understands Article 9 is completely separate from the Stabilization Fund. There are, thus, three independent articles.

Discussion ensued re: keeping these articles in order at Town Meeting.

Selectman Slavin clarified several topics being discussed, such as the Sewer Commissioner's not dealing the WPCF budget. He noted that Town Meeting will have to approved the items in the WPCF budget for capital.

Discussion ensued re: where the \$6 million came from. Selectman Slavin stated this money came from EDU rates. He stated depreciation has never been accounted for. He stated there has been discussion re: adding a replacement cost to the EDU rate which has never been done. He stated this money can only be used for capital items, replacement costs, & emergency funding. Discussion ensued.

Mr. Langan suggested getting this information out to the public & the rate payers to clarify all this information prior to Town Meeting.

**MOTION: Mr. Langan moved Favorable Action on Article 9 of the 2015 Annual Town Meeting Warrant w/ revenue being \$7,164,100 & expenses being \$7,164,100. Mr. Heard seconded.**

**VOTE: Unanimous (7-0-0)**

Ms. Cottuli suggested holding off on voting on Article 11 because there is no funding source or a figure.

## **5. Any other articles.**

Article 18 -- Community Preservation: FY16 Reserves

Present before the FinCom: Claire Smith, Town Moderator

Ms. Cottuli stated she emailed the Town Administrator & the Town Moderator re: Article 18. She feels there is a flaw in the written article. ("vote to increase FY reserves..."). She stated the problem she sees is that in last year's Spring Town Meeting, funds were set aside. This article is asking to increase something that isn't there yet.

Selectman Slavin stated the DOR won't allow voting on estimated amounts. There is a reason a vote cannot be taken on estimates according to the DOR. He feels the figures shown in the Warrant are the actual figures.

**MOTION: Mr. Langan moved the FinCom reconsider their vote on Article 18 of the 2015 Annual Town Meeting Warrant. Mr. Heard seconded.**

**VOTE: Unanimous (7-0-0)**

**MOTION: Mr. Heard moved to rescind the FinCom's vote on Article 18 of the 2015 Annual Town Meeting Warrant. Mr. Langan seconded.**

**VOTE: Unanimous (7-0-0)**

Ms. Cottuli stated there is a need for clarification on this article from the CPC & the Town Administrator.

Article 8 – Upper Cape Cod Regional Voc-Tech School

Mr. Cammarano stated Upper Cape will be holding a public meeting on their budget on 3/12/15. He will be attending a meeting to be held at Upper Cape tomorrow evening. He can ask them when they would be available to come before the FinCom to discuss their budget. The FinCom members concurred the best dates would be 3/25 & 4/1.

Article 19 – Roof & Boiler for Decas School

Ms. Cottuli stated there is a need to speak w/ a School Committee representative to discuss this article.

Brief discussion ensued re: SBA funds. Ms. Cottuli stated she doesn't know what the funding sources are for this article. She stated there needs to be clarification.

**NOTE:** Brief discussion ensued re: what may be on the Special Town Meeting Warrant.

Selectman Slavin stated Article 17 will be on the Special Town Meeting Warrant. He noted it was in error that it was placed on the Annual Town Meeting Warrant.

Discussion ensued re: having a joint meeting w/ the BOS on 3/10 or at the regular meeting on 3/11. Selectman Slavin stated he will look into this. After these dates, 3/18 may be an option.

Brief discussion ensued re: recommendation write-ups. The following assignments were made:

Mr. Heard – Article 15  
Mr. Worthen – Article 16  
Ms. Fontes – Article 17

**B. Upcoming Town Meeting deadlines/dates:**

1. March 12, 2015 – Last day to submit articles for Special Town Meeting Warrant.
2. March 17, 2015 – BOS to close Special Town Meeting Warrant.
3. March 18, 2015 – FinCom to receive draft Special Town Meeting Warrant.

**VI. LIAISON REPORTS**

There were no liaison reports.

**VII. ANY OTHER BUSINESS**

Selectman Slavin spoke re: voting language in the Warrant for Town Meeting. He will be asking the BOS to vote in favor or not in favor. He wants to simplify the language.

Present before the FinCom: Claire Smith, Town Moderator

Ms. Smith stated if taking a favorable vote, the language can be stated in support or not in support. Discussion ensued re: language to be used.

**VIII. APPROVAL OF MEETING MINUTES: FEBRUARY 25, 2015**

**MOTION:** Mr. Cammarano moved to approve the meeting minutes of February 25, 2015. Mr. Langan seconded.

**VOTE: Unanimous (7-0-0)**

**IX. NEXT MEETING DATE & TIME**

The next meeting will take place on either 3/10/15 or 3/11/15.

**X. ADJOURNMENT**

**MOTION:** Mr. Heard moved to adjourn the meeting at 8:12 P.M. Mr. Cammarano seconded.

**VOTE: Unanimous (7-0-0)**

Respectfully submitted,

Kelly Barrasso  
Kelly Barrasso, Transcriptionist

Date signed: 3/18/15

Attest: Jeff Langan (KB)  
Jeff Langan, Clerk  
WAREHAM FINANCE COMMITTEE

Date copy sent to Town Clerk: 3/19/15

A TRUE COPY  
ATTEST

May Ann Silve  
TOWN CLERK